

www.HomeMoviePreservation.com

Toll free: 1-888-686-0220 Local phone: 480-704-0530 2200 N Scottsdale Rd, Ste S Scottsdale, AZ 85257

How To Order!

Ordering from us is fast and easy!

Step 1: Place Your Order Online or Fill Out This Order Form

- Go to our website at <u>www.HomeMoviePreservation.com</u>, place your order, print the order confirmation and include it when you send your media.
- Or fill out this order form and send along with your home media.

Step 2: Gather Your Media

- For home movie film, make sure to label the film in the order in which you would like them to appear on the DVD (i.e. Film 1, Film 2, Film 3, etc). You can write the label numbers on a post-it note and tape it to the media.
- For photos and slides, please place them in the order in which you would like them scanned and wrap them together. For larger orders, make several small bundles of photos/slides and number the bundles in the correct order.
- For additional copies of any tapes to DVD, simply write on a post-it-note the number of *additional* copies (remember, the first copy comes with the transfer service) and tape it to the video tape.
- We recommend putting your media in zip-lock bags and wrapping with bubble wrap to keep everything safe during shipping.
- If you are providing us with an external hard drive or USB flash drive for your media, please make sure to include and securely wrap them with your media.

Step 3: Ship Your Media or Drop Off At Our Location

- Use the carrier of your choice and ship to: Home Movie Preservation Center 2200 N Scottsdale Rd, Ste S Scottsdale, AZ 85257
- Local customers can call or email to schedule an appointment to drop off media.

Step 4: Your Media is Professionally Preserved

- All of your media are carefully preserved into a digital format using our state-of-the-art equipment.
- You will receive an email notice every step of the way, from receipt of your media, to the transfer process and finally to your return shipping, including tracking number.

Step 5: Enjoy Your Newly Preserved Home Movies and Media

• Gather your family and friends and relive your memories on the newest media!

Thank you for choosing us for your home movie preservation needs!



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How many Video Tapes?

Order Worksheet

(please fill where applicable and send along with your order)

Name		Phone Number	
Address		Email	
City	, State	Zip Code	Order Number

8mm / Super 8mm Film Preservation			
How many of each reel?	3" (50ft)	4" (100ft)	5" (200ft)
	6" (300ft)	7" (400ft)	
Number of additional DVD's			
Video Tape Preservation			

Photo / Slide / Film Negative Preservation					
How many Photos? How many Slides? Number of additional DVD's					
Audio Cassette Preservation					
How many Audio Tapes?	Number of additiona	CD's? MP3 Option?			

Number of additional DVD's?

Special Instructions			
Special Instructions			